

## Job Description

Details of the role	
<b>Department</b>	<b>Internal Audit</b>
Job title	Internal Auditor Lead
Temporary/Permanent	Permanent
Reporting to	Head of Internal Audit
Breakdown of the work involved	
Day to day duties	<p>Internal Audit assesses the adequacy and effectiveness of Goodbody’s governance, risk management and control infrastructure which supports management in the achievement of approved strategic and operational objectives. We are seeking an experienced professional to join the Goodbody Internal Audit Department.</p> <ul style="list-style-type: none"> <li>▪ Support the Head of Internal Audit in delivering the Internal Audit plan</li> <li>▪ Evaluate and provide reasonable assurance that risk management, control, and governance systems are functioning as intended and will enable the organisations objectives and goals to be met</li> <li>▪ Review and maintain the Internal Audit process and deliver high quality execution through Audit life cycle</li> <li>▪ Report risk management issues and internal control deficiencies to Head of Internal Audit and provide recommendations for improving operations, in terms of both efficient and effective performance</li> <li>▪ Develop and maintain Internal Audit documentation and reports</li> <li>▪ Establish and maintain professional and credible relationships with range of stakeholders including senior management, heads of business units, AIB Group and the Central Bank of Ireland</li> <li>▪ Evaluates regulatory compliance requirements and programme</li> <li>▪ Support and input to Audit Committees</li> <li>▪ Engaging in continuous education and development</li> <li>▪ Advise internal and external units on issues within own competence</li> <li>▪ Development and coordination of the implementation process for new audit methodologies, procedures, checklists maintained in line with industry standards</li> <li>▪ Performing Internal Audits, evaluate risk responses, and design test procedures</li> <li>▪ Implement and direct management corrective actions</li> </ul>
Experience required	
Experience required (years)	<p>3 to 5+ relevant experience within investments or financial services            Knowledge of Risk Management, Regulatory requirements, Governance</p>

Qualifications required	
Specific industry qualifications	Professionally qualified, Capital Markets/Fund management
Third level	<ul style="list-style-type: none"> <li>▪ Relevant third level degree</li> </ul>
Person specification	
Characteristics of the type of person this role may suit	<ul style="list-style-type: none"> <li>▪ A high level of organisational ability.</li> <li>▪ Strong analytical and problem-solving ability.</li> <li>▪ Excellent interpersonal skills to work effectively with a range of stakeholders.</li> <li>▪ Excellent written and verbal communication skills.</li> <li>▪ Highly motivated with the ability to meet deadlines and to ensure quality in every aspect on Internal Audit.</li> <li>▪ Strong influencing techniques: drive and determination, self-starter, can work autonomously.</li> <li>▪ Confident and assertive, displays sound judgement.</li> <li>▪ IT proficiency</li> </ul>
Timelines	
How to apply	<p>Please send your Cover Letter and CV to <a href="mailto:careers@goodbody.ie">careers@goodbody.ie</a>. Please include responses to the following:</p> <ul style="list-style-type: none"> <li>▪</li> <li>▪ What is your expected salary?</li> <li>▪ What is your current notice period?</li> <li>▪ Are you eligible to work in Ireland?</li> <li>▪ Have you been employed by AIB or any Group Company within the last 2 years</li> <li>▪ If the answer is Yes, please confirm your date of leaving AIB Group or any Group Company?</li> </ul>

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Goodbody is an equal opportunities employer and is committed to fostering an inclusive workplace which values and benefits from the diversity of our workforce.

Please read the Goodbody Recruitment Privacy Notice. By submitting your personal data to us, you acknowledge that you have read and understood this Privacy Notice and agree to the use of your personal data in line with this. We will only use the information that we collect about you lawfully in accordance with the Data Protection Acts, 1988 and 2003 and the EU General Data Protection Regulation (GDPR).

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