

Job description

Details of the role	
Department	Human Resources - Learning & Development
Job title	Learning & Development Specialist
Temporary/Permanent	Permanent
Reporting to	Head of Learning & Development
Role Responsibilities	
	<p>A career in Learning & Development, with Goodbody, will provide you with the opportunity to contribute to the success of our people and constantly improve the Goodbody experience, by supporting and delivering on both our L&D and Equality, Diversity and Inclusion strategies.</p> <p>As part of the Learning and Development and HR Team, you will help deliver Goodbody L&D initiatives and objectives agreed with senior management to continuously improve our colleagues learning experience and outcomes.</p> <ul style="list-style-type: none"> ▪ Project manage the delivery of learning and development programmes in line with budget and timelines. ▪ Manage tracker for all programme attendance. ▪ Evaluate all structured development programmes. ▪ Create reports based on quantitative and qualitative data & recommendations for change. ▪ Manage educational sponsorship scheme. ▪ Work effectively with people managers and colleagues to anticipate, identify and agree training needs, and plan the learning and development calendar based on business needs. ▪ Manage the relationship, quality and return on investment of programmes delivered with external training providers and identify new providers as required. ▪ In conjunction with the Head of Learning and Development, identify new and innovative ways to deliver training and make learning accessible and impactful at key career stages including onboarding, early career stages, transition to manager and leader.

Experience required	
	<ul style="list-style-type: none"> ▪ 4 years+ Learning and Development experience. ▪ Ability to work in a team environment and contribute to the collective goals and values. ▪ Excellent attention to detail, a willingness to ask questions. ▪ Strong written and verbal communication skills. ▪ Candidate must thrive in a fast-paced, ever-changing environment. ▪ Passion for and previous experience of working in Diversity and Inclusion a benefit.
Career Development	
	<ul style="list-style-type: none"> ▪ You will have access to excellent training and mentoring at all stages in your career development. ▪ We also have an educational sponsorship programme.
Timelines	
How to apply	<p>Please send your Cover Letter and CV to careers@goodbody.ie.</p> <p>Please include responses to the following:</p> <ul style="list-style-type: none"> ▪ What is your expected salary? ▪ What is your current notice period? ▪ Are you eligible to work in Ireland? ▪ Have you been employed by AIB or any Group Company within the last 2 years? ▪ If the answer is Yes, please confirm your date of leaving AIB Group or any Group Company? <p>Closing date for all applications is Friday, 15th October at 12pm.</p>

Goodbody has been a strategic advisor to entrepreneurs, families, private and public companies for over 145 years. We are a full service, investment-led business offering wealth management, asset management and investment banking services. How we work is equally important to us. Deeply proud of our heritage and reputation, quality advice and exceptional client service is at the core of our offering. Thanks to the commitment of all our employees Goodbody was recognised as a Great Place to work in 2018 and 2019. If this sounds like a company you'd like to work with, we'd love to hear from you.

Goodbody is an equal opportunities employer and is committed to fostering an inclusive workplace which values and benefits from the diversity of our workforce.

Please read the Goodbody Recruitment Privacy Notice. By submitting your personal data to us, you acknowledge that you have read and understood this Privacy Notice and agree to the use of your personal data in line with this. We will only use the information that we collect about you lawfully in accordance with the Data Protection Acts, 1988 and 2003 and the EU General Data Protection Regulation (GDPR).



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